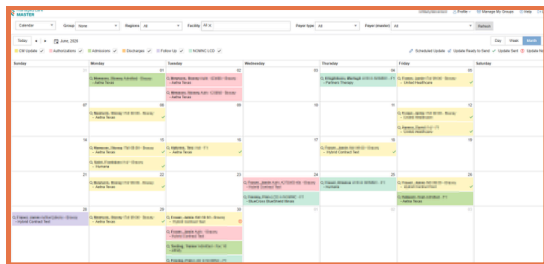


Daily Quick Reference Guide

Calendar (Home Screen)

- Review when patient updates are due
- Review expiring authorizations
- Use magnifying glass for quick access



Check Alerts

- High cost medications & Carve outs
- Over/under therapy minutes
- Resolve with comments

PATIENT

Sort by name | Sort by date | Sort by follow up

Name	PCC ID	MRN	Admit Date
James, Bruce	471562	11/01/23	03/14/24
James, Bruce	85741	10/02/25	
James, Bruce	202270	09/28/22	
James, Bruce	56480976	01/09/23	
James, Bruce	05282014	05/04/25	
James, Bruce	895147	09/01/25	
James, Bruce	02162023	02/16/23	

Confirm Authorizations (LOC)

- Select IVF (Insurance)
- Select Level of Care or HIPPS
- Drives alert logic and reporting

Edit document

Authorization group: Initial Stay Authorization

Authorization Number: 132513354

Extension Auth. No.: [blank]

Start Date: 01/01/2025

Number Of Days: 30

Stop Date: 01/30/2025

Discontinue Date: [blank]

Next Review Date: 07/30/2025

Comment: [blank]

Exclusion: [blank]

Status: Approved

Select IVF: United Healthcare (01/01/2025...)

Level of Care: 1 - UHC Testing 2456

Save Cancel

Scheduling Reviews

- Update Next Review Date in PCC
- Case Manager Update Schedule tile
- Update Log

Edit document

First Update Due: 7/14/2025

Time: 00:00

Frequency (days): [blank]

Add Occurrences: [blank]

Update Log Status: Open

Notes: [blank]

Save Cancel

Case Manager Update Schedule

Due Date: [blank]

Is Sent: [blank]

Save Cancel

Forms & Updates

- Select form and enter data
- Enter report parameters to include patient data
- Track & update 'Sent' status

PATIENT UPDATE/MANAGED CARE MEETING

Date	Update Type	Location
06/24/26	UHC Meeting	Aetna Coventry
06/17/26	UHC Meeting	AMS UHC LOC
06/05/26	UHC Meeting	Anthem
05/29/26	UHC Meeting	Baylor Scott White
04/30/26	UHC Meeting	BCBS KC
		BCBS MN
		BCBS TX

New

Support

855-424-3914

service@managedcaremaster.com

managedcaremaster.com

More training found at:

<https://mcm-training-documentation.scrollhelp.site>